

Kentucky Board of Social Work
Monthly Board Meeting
January 8, 2024

Board Members Present:

Hank Cecil, LCSW
Santosh Adhikary, LCSW
Whitney Cassity-Caywood, Ph.D., LCSW
Lori Vogel, LCSW
Laura Guffey, LSW
Tiffany Payton, Citizen At Large

Staff Present:

Marc Kelly, Executive Director
Vanessa Jones, Executive Assistant
Mark Brengelman, Board Attorney

Call to Order

Hank Cecil called the meeting to order at 11:30 a.m. ET. He welcomed our new board member Tiffany Payton and swore her in with the Oath.

Board Minutes:

December 11, 2023, board meeting minutes – a motion was made by Laura Guffey and seconded by Santosh Adhikary to approve the minutes from the December 11th meeting. Motion carried by unanimous voice vote.

Operations Report:

Marc Kelly, Executive Director reported the following for the operations report:

Applications-75

LSW licenses-1

CSW Licenses-39

LCSW Licenses-29

Renewals-72

Temp permits-4 clinical and 0 non-clinical

Supervision Contracts- 71 approved and 5 deferred due to page 3, section D. Percentage of hours is being put instead of hours. Be aware that this section needs hours every time.

CEUs- 2 providers; 1 sponsor

Total number of licensees-7,392

Whitney Cassity-Caywood made a motion to accept the Operations report. Santosh Adhikary seconded. Motion carried by unanimous voice vote.

Financial Report

Whitney Cassity-Caywood reported board expenditures and revenues for month – Dec income: \$34,021.00; Dec expenses: \$28,220.55; Fund balance: \$659,379.23. The board is awaiting a requested allotment and must wait until the 3rd quarter of the year to submit a final request - currently seeking funding for technology updates and additional staff. The board requested an additional \$80,000 for 2024/2025 budget and for 2025/2026 budget. The full amount was not received, but the Governor approved and submitted an additional \$49,000 for the 24-25 budget and an additional \$60,500 for the 25-26 budget to the legislature for review.

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Board Members Travel and Per Diem:

Board members per diem and travel for today's (1/8/24) meeting – Whitney Cassity-Caywood made a motion to approve the Board's per diem and travel for today. Santosh Adhikary seconded. Motion carried by unanimous voice vote.

Committees

Application Committee

Laura Guffey, LSW & Lori Vogel, LCSW

Applicant 1 –The Committee recommends this applicant's application be approved to take the Master exam. Motion carried by unanimous voice vote.

Applicant 2 –The Committee recommends deferral of this applicant's application to be deferred to the February Board meeting. More information from applicant needed. No motion or vote needed.

Complaint Committee

Santosh Adhikary, LCSW

A recommendation and motion were made by the committee to enter a settlement agreement with a suspension of license. Settlement agreement authority is given to the Board Counsel to enter a notice of administrative Hearing if needed on **Complaint No. 23-16**. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to dismiss **Complaint No. 23-36** as there is insufficient evidence to support the initiating complaint. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to dismiss **Complaint No. 23-67** as there is insufficient evidence to support the initiating complaint. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to enter an Assurance of Voluntary Compliance on **Complaint 23-68**. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to dismiss **Complaint No. 23-69** as there is insufficient evidence to support the initiating complaint. Motion carried by unanimous voice vote.

A recommendation and motion were made by the committee to dismiss **Complaint 23-70** as there is insufficient evidence to support the initiating complaint. Motion carried by unanimous voice vote.

Attorney, Mark Brengelman, requested volunteers from the Board to attend an administrative hearing on 2/15/24 on **Complaint 22-55** and make a recommendation to the full board. Laura Guffey and Tiffany Payton volunteered to attend.

Operations Committee

Hank Cecil, LCSW

Operations Manual - Hank Cecil shared that staff have provided information on more of their sections and will continue to work on them each month then we will share all at the retreat.

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Old Business

ASWB updates- Hank Cecil reported

Exam testing and new company site – Hank Cecil shared that ASWB is still transitioning to PSI. They had a few issues but are working on them with PSI. PSI is the new testing vendor and is now administering the exams. He shared that the social work census is scheduled for March and the education committee is scheduled for May.

Compact Licensing updates- Hank Cecil reported

Hank Cecil shared that 15 states have legislation in place, not counting Missouri because they have passed it. UT; NB; WI; and OH are on the verge of getting it passed. He stated it takes 7 states for the compact to become law. Representative Fleming and Wilner are sponsoring our bill. We must have a declared home state. He shared that this is similar to your driver's license, where it is recognized in every state.

IT Updates - Hank Cecil reported

The New Board website –He shared that it is ready for proofreading; editing; grammar review; and information accuracy. He will send out sections to each board member to review, with the main sections being the FAQ sections. He shared that under the Board information tab, we will now have disciplinary actions; newsletters and etc.

Conference room – the TV is now installed. Staff are working on testing the new equipment to use that room for the next meeting.

YouTube Channel – we now have a board channel for all to review during the meetings. This is more secure the current meeting is being streamed to YouTube. Search YouTube @KBSW to find the meeting.

Application software proposal – Marc Kelly reported. He shared that Tyler technology has a demo they would like to share. He stated it is very conventional and would provide more security. It will cost \$55,000 to install and will be a “4.0 version of our current system.” He shared that other boards use it currently in other states, but no one is using it at this time in KY. There will pay a yearly maintenance fee. Marc will find out what the monthly amount will be and how much of an increase we will incur and will request them to provide a demo at the February meeting.

Regulations update – Hank Cecil reported.

201 KAR 23:160 temporary permits and 201 KAR 23:170 Telehealth– Hank Cecil shared that this regulation was deferred from the December 2023 meeting so it will be reviewed today at the ARRS meeting. Hank and Marc Kelly will attend.

201 KAR 23:080 code of ethical conduct – This regulation is being worked on by Hank Cecil; Marc Kelly; and Mark Brengelman. They will keep the board updated.

Communication with licensees – Whitney Cassity-Caywood reported

Whitney reported that we have some missing emails but have 80% of them, so we will begin to send out the surveys this month and the first part of February. She stated we will keep the survey open for 3-4 weeks and then look at all the data. All licensees are encouraged to fill out the survey. Hank Cecil reminded all to ensure their emails and contact information are updated with the Board via the self-

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service portal. Marc Kelly shared he is in the process of hiring a temporary person to assist with this project and has a few interviews scheduled.

Behavioral Health Medicaid regulation- Hank Cecil and Marc Kelly reported

Hank reported that attorney, Mark Brengelman, drafted a comment response to this regulation. The draft will be sent to the board for comments. Marc Kelly will review and then send to the LRC before the comment period ends this month.

2024 Board meeting dates and retreat- Hank Cecil reported

Hank found out that everything in western KY is booked up for April due to the eclipse. He suggested changing the dates back to March and then if nothing is available in the area for that month, the board can look to Northern KY University. The March dates are the 9th to the 11th. Members will arrive on the 9th; the retreat will be all day on the 10th; committee meetings will be at 3:00 pm on the 10th; then have the full board meeting on the 11th at 9:00am to allow for more travel time home. Vanessa Jones will check on places in both areas; book rooms; and a conference room for the meetings. Whitney Cassity-Caywood made a motion to accept the new dates and locations. Laura Guffey seconded. All approved by unanimous voice vote.

New Business

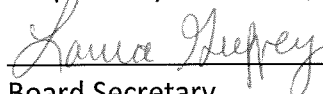
Social Work workforce- Hank Cecil introduced speaker Sonya Carrico, Program Director of mental health policy, Kenwood Commons. Ms. Carrico shared the report and recommendations that were completed by Deloitte regarding licensure.

Announcements – None at this time.

Adjournment - A Santosh Adhikary made motion to adjourn the meeting at 12:59 pm. Seconded by Lori Vogel. Motion carried by unanimous voice vote. Meeting adjourned.

Next meeting: **MONDAY**, February 12, 2024, at 11:30 am at the Board of Social Work Office, 125 Holmes Street, 3rd Floor, Suite 310, Frankfort and via the board's YouTube Channel.

Respectfully submitted,



Board Secretary

Board Approved: 2/12/24
Date